

Final Guidelines for ISRRT 2016 Participants

We welcome you to ISRRT 2016! Under the theme of "We're RTs," the congress will be an excellent opportunity for us to extend multidisciplinary collaboration and share the cutting-edge technologies of our field.

For your convenience, please review the following information.



I. Arrival

1. Transportation

1-1. [Incheon International Airport](#) ► COEX

Getting from Incheon International Airport to COEX with either the limousine bus or taxi is easy. For your convenience, we have included information for the two options below



A. Bus

Bus No.	Platform	Bus Stop	Fare(one-way)	Service Time	Interval	Travel Time
#6006	4B, 11A	Samseong Stn. (COEX)	KRW 15,000	05:30~23:06	15~25min	60~70 min
#6103	3B, 9B	Samseong Stn.(COEX)	KRW 16,000	05:10~23:30	15~20min	60~70 min
#6704	4A, 10B	Ramada Seoul Hotel, COEX InterContinental Hotel, Park Hyatt Seoul Hotel(Samsung Stn.), Ibis Ambassador Seoul	KRW 16,000	05:00~ 22:51 (4A) 05:04~ 22:55(10B)	30 min	60~70 min

B. Taxi

Type	Platform No.	Estimated Fare	Duration
Standard Taxi	6C (Seoul Taxi)	KRW 50,000	60-70 min. (based on no traffic congestion)
Deluxe Taxi	8C	KRW 90,000	
International Taxi	4C	KRW75,000 (Medium Taxi) / KRW 110,000(Luxury/Large Taxi)	

1-2. [Gimpo International Airport](#) ► COEX



A. Limousine Bus

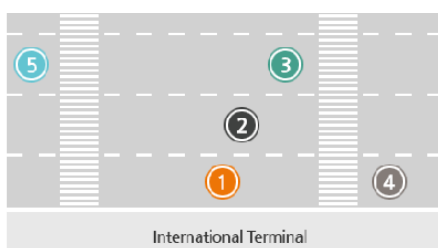
Bus No.	Platform	Bus Stop	Fare(one-way)	Service Time	Interval	Travel Time
# 6104	#6	Trade Center(Samsung dong, COEX)	KRW 7,500	07 : 35~ 22 : 30	30 min	45 min

B. Subway

Subway Line	Subway Station	Fare (one-way)	Type	Service Time	Travel Time
Line 9	Bongeunsa Station (Exits #1/6/7)	KRW 1,750	Express	05:30~24:00	40 min
			Regular (All Stops)	05:36~23:54	65 min



C. Taxi



- ① Standard Taxi
- ② Model Taxi
- ③ Jumbo Taxi
- ④ Gimpo, Bucheon, Goyang, Incheon
- ⑤ International

Type	Platform	Estimated Fare	Duration
Standard Taxi	#1	KRW 28,000	40 min (based on no traffic congestion)
Deluxe Taxi	#3	KRW 50,000	

2. Conference Venue



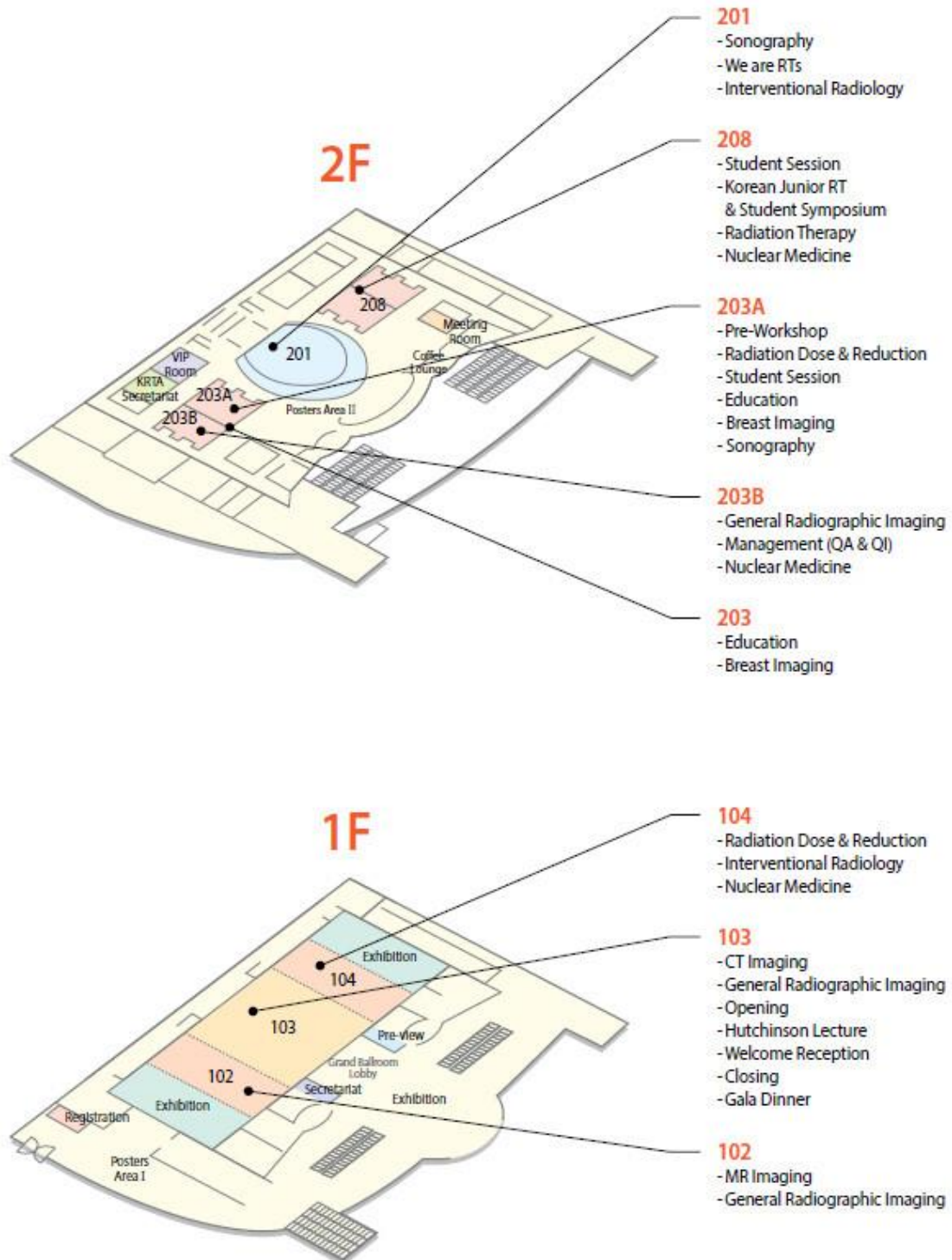
COEX

513, Yeongdong-daero, Gangnam-gu, Seoul, Korea

Telephone: +82-2-6000-0114

Website: www.coex.co.kr

※ Congress will be held near North gate, Coex.



3. Registration

3-1. Registration Desk

- **Location:** Next to Grand Ballroom (1F), COEX
- **Operating Times:**
 October 20(Thu): 08:00 – 19:00
 October 21(Fri): 08:00 - 18:00
 October 22(Sat): 08:00 - 19:00

3-2. Registration Fees

Accepted forms of payment include cash (USD/KRW) and credit cards

Categories		Onsite Registration (October 18 - 22)
Delegates	Delegate	US\$500
	Student/Senior <i>If registering in the student category, valid proof of status must be presented on site.</i>	US\$250
Accompanying Person		US\$150

Registration Fees include	
Delegates	Accompanying Person
<ul style="list-style-type: none"> - Access to Exhibition Hall, all Scientific Sessions, Opening & Welcome Reception (20th) and Closing (22nd) - Congress Kit: Program and Abstract Book, Eco-bag, ISRRT 2016 Gift (Travel pouch) - Coffee Breaks (20th-22nd) - Lunches (21st and 22nd) 	<ul style="list-style-type: none"> - Access to Exhibition Hall, Opening & Welcome Reception (20th) and Closing (22nd) - Coffee Breaks (20th-22nd) <p><i>※ Conference kit, access to scientific sessions and lunches are not included.</i></p>

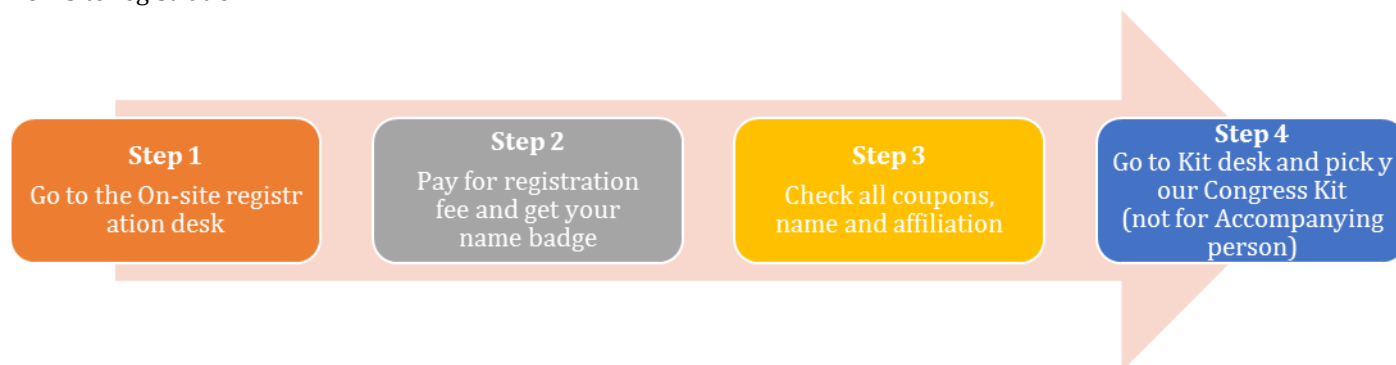
3-3. Registration Process

- Pre-registration participants



** If you have an open balance, please drop by the on-site registration desk to settle the remaining fees.*

- On-site registration



3-4. Receipt & Certificate of Attendance

After the congress you may download the certificate of attendance from 'My page' of the online registration system or request one from the secretariat by email. Or, you may receive it from the onsite registration desk starting from the afternoon of each day.

4. Program

Scientific Program	http://www.isrrt2016.kr/sub02_2.php			
Hospital Tour (Pre-registrants Only)	Program Date & Time: October 21, 14:00 - 18:00 Departure Time & Place: October 21, 14:00/ North Gate (1F) ※ A shuttle for each hospital will leave punctually from the shuttle bus stop, north gate.			
Social Program	http://www.isrrt2016.kr/sub02_5.php			
	Opening / Hutchinson Lecture / Welcome Reception	October 20(Thu)	18:00 - 20:30	Room 103, 1F
	Gala Dinner (Pre-registrants Only)	October 22(Sat)	18:30 - 21:00	Room 103, 1F

** Gala dinner tickets sold out*

4-1. Facebook Photo Event

Under theme "We're RTs," capture your special moments and memories spent with your colleague at ISRRT 2016. You are encouraged to upload your favorite congress photos to the ISRRT 2016 Facebook page (<https://www.facebook.com/isrrt2016/>) during the congress. Outstanding photos will be awarded to the winners in closing ceremony. 1st Prize: USD250, 2nd Prize: USD 150, 3rd Prize: USD 100 (Three 3rd place prizes will be awarded)

4-2. Exhibition Visitor Lucky Draw

Participate and win nifty prizes! Fill in the Lucky Draw coupon (in your congress kit) with stamps from all the exhibition booths, and then drop it in the coupon box on either Oct. 21 or Oct. 22! The drawing will be held at 17:00 on the 21st and 16:00 on the 22nd.

※ Scientific Program Guidelines (For Presenters)

A. SPEAKER PREVIEW ROOM (Oral Presenters only)

- **Location:** In front of Grand ballroom 103 (1F)
- **Operating Times**
 October 20(Thu): 12:00 - 18:00
 October 21(Fri): 08:00- 18:00
 October 22(Sun): 07:30 - 16:15

B. Instructions for Presentation

1. Presentation Preparation Instructions: ORAL

1) Presentation File Format

- Microsoft Office PowerPoint (PPT) 2010 or PDF under 35 MB size (4:3 aspect ratio)
- Use standard fonts such as Times New Roman
- Images should be in JPG, GIF or BMP format
- Video files should be in WMV, MPEG or AVI format

2) Equipment

- Session rooms will be equipped with a computer running Windows (no Macs), projector and microphone.
- Podiums will be equipped with a monitor, microphone, mouse and smart pointer **(No keyboard)**.
- We DO NOT recommend using your own laptop computer for your presentation to avoid problems with computer-projector compatibility. If you need to use your own laptop, please arrive at the session room before the start of the session (during a break time) to check that it will be supported by the AV setting.
- **Apple Macintosh / Apple Keynote / Personal Laptop Users: Please be sure to bring your Mini Display Port-VGA Adapter and **notify the Secretariat via e-mail by October 10 or before your session at the Preview Room that you will use your own laptop.**

3) File Submission

- Please bring your presentation files on a USB memory stick to the preview room at least 1 hour before the start of the session.
- Presenters are requested to check their presentation files to ensure they work correctly in our system. Presentation slides should be prepared as an MS PowerPoint file using one of the 2003, 2007, 2010 or 2013 versions. If you have any other types of presentation files or any video files, please inform our staff in the preview room in advance.

2. Presentation Preparation Instructions: POSTER

Place	1F and 2F Lobby	
Classification	Date	Time
Affixation	Oct. 20	09:00 - 18:00
	Oct. 21	08:00 - 09:00
Exhibition	Oct. 20 – Oct. 21	09:00 - 18:00
	Oct. 22	09:00 - 16:15
Removal	Oct. 22	After 16:15

1) Size

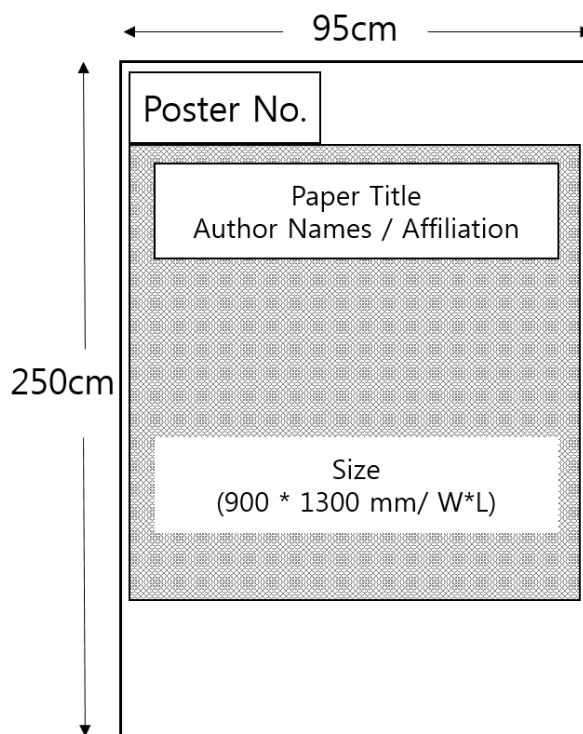
- Poster size should be size 900mm x 1300mm (WXL)
- Poster panels are 2,500mm in length by 950mm in width

2) Set-Up

- Posters are grouped by topic and number as listed in the program book. Each poster should be displayed on the numbered board assigned to each presenter.
- Presenters will be required to attach their printed posters to their panels at affixation time. Adhesive tape will be available to attach your poster to the panel. (Tape will be provided in the poster session room)
- Posters should be removed during the designated dates and times. If not, posters will be removed by staff without notice and the organizing committee will not take responsibility for any damages or losses.

3) Others

- Posters should be legible by viewers one meter away.
- The poster title, author(s)'s name(s) and institution(s) should appear at the top



4. Useful Information

4-1. Weather

Generally, it's nice, but the daily temperature range is fairly big in the fall. It can be warm or a bit hot in the daytime, but a little cold at night. So, it is good to prepare by bringing a jacket. It is the best season for visiting Korea. You may check the weather at: <http://web.kma.go.kr/eng/index.jsp>

4-2. Electricity and Voltage

Outlets for 220 volts at 60 cycles are standard. Always check the power supply before using any device. Transformers for 110V may be available at hotels.

4-3. Korean Currency (USD1 = KRW 1,130 as of October 2016)

New Bills



10,000 won (man won)



5,000 won (ocheon won)



1,000 won (cheon won)



50,000 won (oman won)

Coins



500 won (obaek won)



100 won (baek won)



50 won (osip won)



10 won (sip won)

Foreign currency and traveler's checks can be exchanged into Korean won at foreign exchange banks and other authorized money changers. Credit cards including VISA, AMEX, Diner's Club, Master Card, and JCB are accepted at major hotels, department stores, and larger restaurants.

4-4. Local Time

The local time in Korea is nine hours ahead of Greenwich Mean Time (GMT+9).

4-5. Official Korea Tourism Organization: <http://english.visitkorea.or.kr/enu/index.kto>

We hope you have a safe trip and that the information provided has been helpful to you.

Sincerely yours,

ISRRT2016 Secretariat [PEOPLE-X, Inc.]

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